

Program Name: FAMILY BRIDGE HEALTHCARE SERVICES CNA PROGRAM
Program Number: 882615

Congratulations, Family Bridge Healthcare Services CNA Program is now a Georgia State Approved Nurse Aide Training Program (NATP). Listed below are a few reminders about requirements to remain in active status as a NATP in the State of Georgia.

Please do not start a class until you have received your official letter in the mail from the **Department of Community Health (DCH)**, this letter will come within 10-14 business days in an **Hewlett Packard "HP" envelope**. Please hang this letter at your training site for public viewing.

- **Class rosters** are to be submitted **prior** to the start of each class, and a final roster at **completion** of each class, informing GMCF who completed the class. Please upload all rosters via the Nurse Aide Program Self-Service Portal link found at the mmis.georgia.gov website or mail all class rosters. **PLEASE do not e-mail nurse aide training program correspondence.**
- **Skills checklist:** please keep in mind this form is a **legal document**. If you have any questions regarding this form, do not hesitate to call. The skills checklist will play a major role in the success of your program and your yearly review.
- **As a reminder: ALL seventy-six (76) skills** on the skills checklist must be taught during your nurse aide training program. **The green & white Georgia Candidate Handbook should only be used for students to practice for the state exam.** If a program is found to be teaching from the candidate handbook only, your program approval will be withdrawn. If you have any questions regarding this matter, please notify the office.

New Nurse Aide Training Programs cannot request additional classes/hours/days to their program until after the first 6 months of successfully graduating students and presenting an 80% or better on the written and skills competency examination on the program's quarterly reports.

As a nurse aide training program you are responsible for all new information updated quarterly in the nurse aide training manual. Please make sure to print a hardcopy and keep the current quarterly manual onsite at all times. The updated manual is posted on our website www.mmis.georgia.gov please review quarterly changes.

Instructor changes, change to clinical site, books, or any material used to enhance the quality of your student's educational experience **must be submitted 10 days prior to the change for approval.** In certain cases, it may take up to 30 days to approve these changes.

While we encourage growth and expansion of our Nurse Aide Training Programs, keep in mind **ALL** programs must be in existence for **two full years** before requesting approval for a second location. The 2 year re-approval status must be conducted on the first location before expansion of another location can be approved.

Thank you for your commitment to Georgia's Nurse Aide students. Good luck with your program. If you have any questions, please feel free to contact our office.



03/13/2018

FAMILY BRIDGE HEALTHCARE SERVICES CNA PROGRAM
8030 SPIVEY ROAD
JONESBORO, GA 30236

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Program Number: 882615

RE: State-Approval/Re-Approval for Nurse Aide Training Program

Dear FAMILY BRIDGE HEALTHCARE SERVICES CNA PROGRAM:

The Omnibus Budget Reconciliation Act (OBRA) of 1987 requires that each nursing facility certified for Medicaid admissions employ certified nurse aides. Long Term Care Facilities with approved Nurse Aide Training Programs are allowed four (4) months to complete the training and certification process.

An application was submitted for approval of a nurse aide training and competency evaluation program to the Georgia Medical Care Foundation (GMCF) Nurse Aide Program (NAP), the contractor for the Department of Community, Aging and Community Special Populations Unit.

Your program, "FAMILY BRIDGE HEALTHCARE SERVICES CNA PROGRAM", has been reviewed and approved for two years effective 03/12/2018. The approval is granted for the following nurse aide training course hours:

Day Class-	76	Classroom	57	Lab	64	Clinical
Night Class-	0	Classroom	0	Lab	0	Clinical
Weekend Class-	0	Classroom	0	Lab	0	Clinical

Any changes to your program curriculum, schedule, and/or hours must be submitted in writing to the NAP at the following address: Georgia Medical Care Foundation, Attn: Nurse Aide Program, PO Box 105753, Atlanta, GA 30348. Nurse Aide Training Program and Nurse Aide Certification forms may be obtained via the NAP Interactive Voice Response system by calling 678-527-3010 or 1-800-414-4358. Please refer to the program name and program number on all forms and correspondence.

If you should have any questions, please contact the Nurse Aide Program at 678-527-3010, or 1-800-414-4358. Thank you for your participation in this program.

Sincerely,

Jerry Dubberly, Chief
Medicaid Division
Department of Community Health

NAR107TR 11/10